

**CONTRACT FOR FIRE PROTECTION SERVICES BETWEEN MADISON COUNTY MEGA-SITE
ALLIANCE FIRE DISTRICT AND CANTON FIRE DEPARTMENT**

This contract is entered into by and between the Madison County Mega-site Alliance Fire District (AFD), a sub-entity of the Madison County Board of Supervisors, for and on behalf of Madison County, Mississippi, and the Canton Fire Department, a department of the City of Canton, Mississippi, a municipal local governing authority, for the express purpose of providing fire protection services to the Madison County Mega-site, as may be a necessary as an integral part of fire protection services, to the Madison County Mega-Site, and for fire protection services across the county, at large, while using AFD equipment and apparatus, if necessary.

I. AUTHORITY

This Contract is entered into pursuant to the authority of Miss. Code Ann., §19-5-175, MS Code of 1972, (Annotated) and in accordance with §57-64-1 (the Regional Economic Development Act (REDA)), which governs the creation, and operation of the AFD. The Canton Fire Department is designated as a "cooperative fire service provider", in association with the South Madison Fire Protection District, for the offering of fire service protection to the Mega-site on a joint, mutual, and cooperative basis.

II. TERM

The term of this Contract shall be for the remainder of the current term of the Madison County Board of Supervisors, ending December 31, 2023, and the contract commences on the date this Contract has been approved by the AFD Board of Commissioners, as well as by the Madison County Board of Supervisors, as well as pursuant to approval by the Mayor and Board of Aldermen for the City of Canton, Mississippi.

III. TERMINATION

Either party to this Contract may terminate this Contract by providing thirty (30) days written notice to the other party. Upon such termination, Canton Fire Department (City of Canton), agrees to reimburse any remaining funds previously tendered by AFD to Canton Fire Department, based upon a monthly pro-rata calculation of those funds remaining for performance under the Contract, after notice of termination.

IV. SERVICE AREA

The Canton Fire Department shall provide fire protection services, and other emergency services, as may become necessary, in association and in conjunction with the South Madison Fire Protection District, within the geographical area described in Exhibit "A", attached hereto, and made a part hereof (the Mega-site area), but said designation of service area shall not inhibit or prevent the Canton Fire Department from answering mutual assistance calls from other fire departments or entities pursuant to Mutual Assistance

Agreements in other areas of Madison County, or adjoining counties. Neither is it meant to interfere or disturb the ability of Canton Fire Department to service its primary area of jurisdiction.

V. AFD RESPONSIBILITIES

The AFD may make available to the Canton Fire Department during the term of this Contract, and any extension hereof, use of a fire truck and various apparatus of fire-fighting equipment, and other appropriate emergency equipment reasonably related to fire protection services, all of which shall be titled to Madison County, and documented on the Property Inventory of Madison County, as governing authority for the AFD. Any other emergency equipment on loan from state or federal agencies and assigned by the AFD for the use of the Canton Fire Department shall be inventoried as Madison County (AFD) equipment.

Nothing in this section (V.) is to be considered as a limitation on the ability of the Canton Fire Department to own property or equipment.

Madison County shall pay the cost to provide comprehensive and liability insurance coverage on all county owned fire trucks, motor vehicles and all equipment assigned to or used by the Canton Fire Department via the AFD.

Madison County may, at its option, purchase insurance on other equipment that is owned by the county and used by the Canton Fire Department.

VI. FIRE DISTRICT RESPONSIBILITIES

The Canton Fire Department must report all damage to county-owned vehicles and equipment to the AFD within 24 hours of occurrence.

The Canton Fire Department shall only allow licensed and trained personnel to operate fire equipment owned by the Madison County (AFD). It is required that each driver must successfully complete an Emergency Driver Safety Course.

The Canton Fire Department shall not allow possession or use of alcoholic beverages or illicit drugs when using county property and no person shall be allowed to respond to an emergency call while under the influence of alcohol or drugs.

VII. FINANCIAL SUPPORT

The Madison County Mega-site Alliance Fire District Board of Commissioners, through majority vote of the Madison County Board of Supervisors, shall provide compensation to the Canton Fire Department, in the amount of Ten Thousand Dollars (\$10,000.00), annually.

An additional payment in the amount of Two Hundred-Fifty Dollars (\$250.00), per "incident" or per "call", will be made by the AFD to Canton Fire Department. This expenditure of county funds for the Canton Fire Department shall be according to the procedures and for the purposes authorized by statute, and regulated by the Standard Operating Procedures (SOP's), attached hereto as Exhibit "B".

"Per Incident" or "per call", is defined as any occurrence in which a Canton Fire Department truck and crew are deployed or dispatched to respond to a fire or emergency event at the Mega-site, including any event in which the Canton Fire Department is called upon to assist the South Madison Fire District in a fire event or emergency at the Mega-site, or any other event in which Mega-site equipment is used in a fire event.

VIII. MAINTAINENCE:

The AFD shall be responsible for maintenance of the ladder truck (Tower 343) and ladder truck equipment used by or assigned to the Canton Fire Department, and Canton Fire Department shall assist in the maintenance of said ladder truck, vehicles and equipment in accordance with the Standard Operating Procedures, attached hereto as Exhibit "B". Oversight of maintenance of the fire truck will be the responsibility of the AFD, under authority of the Fire Coordinator and the Madison County Board of Supervisors.

IX. STANDARD OPERATING PROCEDURES

The Canton Fire Department shall abide by the Standard Operating Procedures, attached hereto as Exhibit "B", which are intended to provide guidance and to ensure that all incident or fire event responses are handled by Canton Fire Department, in a consistent, effective, efficient and safe manner.

X. USE OF EQUIPMENT

The equipment assigned to the Canton Fire Department shall be used for the sole purpose of providing fire protection or other approved emergency services related to the providing of fire protection for the general public of Madison County, with specific responsibility to the geographical area assigned to the Department and as described on Exhibit "A" (the Mega-site), or as may be hereafter amended. Additionally, the Canton Fire Department shall be responsible for responding to calls from other fire departments, or entities under Mutual Assistance Agreements in other areas of Madison County, or adjoining counties. When responding to such emergency calls, the Canton Fire Department shall cooperate with all other fire departments or agencies responding.

XI. RATING IMPROVEMENTS

Diligent effort shall be made by the Canton Fire Department to attain the most effective fire rating for the area or areas being served.

XII. AFD LIMITATIONS

The AFD or Madison County, its officers, and employees shall exercise no control over the Canton Fire Department, or of its governing authority, the City of Canton, and nothing contained herein shall be construed as an expressed or implied undertaking on the part of the Madison County (AFD), to direct or control the operation and performance of the Canton Fire Department, except with respect to AFD operations under this contract, and in accordance with the Standard Operating Procedures, as specified herein.

XIII. COOPERATION WITH COUNTY FIRE COORDINATOR

State law requires that Madison County employ a County Fire Coordinator to act as liaison between the AFD, an entity of the Madison County Board of Supervisors, and the Canton Fire Department, the State Department of Fire Services Development, the Mississippi Commissioner of Insurance, the State Rating Bureau, and various other fire district organizations in Madison County.

The Canton Fire Department shall report monthly to the AFD, through the County Fire Coordinator, the number of "incidents" of "calls" to which equipment and crews of the Canton Fire Department were dispatched. The Fire Coordinator will be responsible for tendering the incident report to the AFD, which will then request payment to the Canton Fire Department, to be placed upon the Claims Docket of the Madison County Board of Supervisors, for such payment.

XIV. DISPUTES:

The laws of the State of Mississippi shall govern this Agreement, and any legal dispute between the parties shall be heard in the Circuit Court of Madison County, Mississippi.


XV. EFFECTIVE DATE

This Contract shall be effective as the latest date executed by the parties and upon approval by the AFD Board of Commissioners, the Madison County Board of Supervisors, and the Mayor and Board of Aldermen of the City of Canton.

WITNESS THE FOLLOWING SIGNATURES as evidence of the approval of the parties and the dates of the approval of such:

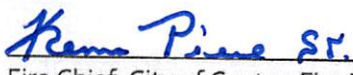
FOR:

THE MADISON COUNTY MEGASITE ALLIANCE FIRE DISTRICT

By: , on this the 3-31, 2022
Kerry Minninger,
Chairman, Board of Commissioners

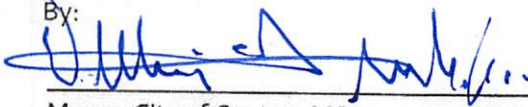
FOR:

CANTON FIRE DEPARTMENT

By: , on this the 03.30, 2022
Fire Chief, City of Canton Fire Department

FOR:

CITY OF CANTON, MISSISSIPPI

By: , on this the 3/30, 2022
Mayor, City of Canton, MS

FOR:

MADISON COUNTY BOARD OF SUPERVISORS

By:

_____, on this the _____, 2022
Paul Griffin, President

ATTEST:



Secretary-Treasurer,
Madison County Mega-Site Alliance Fire Protection District

ATTEST:



City Clerk
City of Canton, MS

ATTEST:

(SEAL)

Ronny Lott, Chancery Clerk
Madison County Board of Supervisors

APPROVED:

Commissioner of Insurance

EXHIBIT "A"

SERVICE AREA

MADISON COUNTY MEGA-SITE ALLIANCE FIRE PROTECTION DISTRICT

EXHIBIT "A"

MADISON COUNTY MEGASITE ALLIANCE FIRE DISTRICT

INDEXING INSTRUCTIONS: SECTIONS 21, 22, 27, 28, 29 & 33, TOWNSHIP 9 NORTH, RANGE 2 EAST, MADISON COUNTY, MISSISSIPPI.

PARCEL 1:

A parcel or tract of land, containing 871.94 acres, more or less, lying and being situated in Sections 21, 28, 29 & 33, Township 9 North, Range 2 East, Madison County, Mississippi, being a part of the **MADISON COUNTY ECONOMIC DEVELOPMENT AUTHORITY** as described in various deeds of record, in Book 3706, Page 976, Book 3706, Page 982, Book 3887, Page 268, Book 3935, Page 596, Book 3935, Page 603, of the Records of the Office of the Chancery Clerk of said Madison County, at Canton, Mississippi, and being more particularly described as follows:

COMMENCING at the SW corner of the SW 1/4 of Section 29, T9N-R2E, Madison County, Mississippi; run thence N 90°00'00" E along the Southerly boundary of the SW 1/4 of said Section 29, T9N-R2E, for a distance of 2,667.77' to the SE corner, thereof, said point also lying at the SW corner of a parcel of land described as the "*West 1/2 of the SE 1/4 less a strip of 4.0 chains evenly off East side of same*";

Thence continue along the southern border of said tract, N 90°00'00" E a distance of 1069.89' to the southeast corner thereof;

Thence along the eastern boundary of said tract, N 00°00'00" E a distance of 494.94' to an iron pin and the **POINT OF BEGINNING** of the parcel herein described (*said point being the same as the "Point of Beginning of Parcel 1" as conveyed to the Madison County Economic Development Authority as per Book 3706, Page 976*);

From the **POINT OF BEGINNING**, in a clockwise direction, run thence along the eastern line of that parcel described as the "*West 1/2 of the SE 1/4 less a strip of 4.0 chains evenly off East side of same*," N 00°00'00" E a distance of 2702.87' (*to the northwest corner of Parcel 1 as conveyed to the Madison County Economic Development Authority as per Book 3706, Page 976, and being the same as the Point of Beginning of Parcel/Lot 1 of that 166.08 acre tract conveyed to the Madison County Economic Development Authority as per Book 3935, Page 603*);

thence run along the western and northern lines of said 166.08 acre tract recorded in Book 3935, Page 603, N 00°00'00" W a distance of 761.65' to an iron pin on the northern boundary of the SW 1/4 of the NE 1/4 of Section 29;

thence N 90°00'00" E a distance of 264.00', more or less, to the NE corner of the SW 1/4 of the NE 1/4 of Section 29, T9N-R2E;

thence N 00°00'00" E a distance of 900.54';

thence N 90°00'00" E a distance of 210.00';

thence N 00°00'00" E a distance of 419.27' to the Northerly boundary of the NE 1/4 of said Section 29, T9N-R2E;

thence N 90°00'00" E along the Northerly boundary of the NE 1/4 of said Section 29, T9N-R2E a distance of 1123.89' to the northwest corner of said tract of land described as *"21 feet on the North end of the West 1/2 of the NW 1/4 of said Section 28, T9N-R2E"*;

thence along the Westerly boundary of said tract of land described as *"21 feet on the North end of the West 1/2 of the NW 1/4 of said Section 28, T9N-R2E"*, S 00°00'00" E a distance of 21.00' to its southwest corner;

thence N 90°00'00" E along the Southerly boundary of said tract of land described as *"21 feet on the North end of the West 1/2 of the NW 1/4 of said Section 28, T9N-R2E"* a distance of 1328.64' to its southeast corner;

thence N 00°00'00" E a distance of 21.00' to the southwest corner of that certain 105.71 acre parcel conveyed to the Mississippi Economic Development Authority and recorded in Book 3935, Page 603 as Parcel/Lot 5;

thence along the lines of that certain 105.71 acre Mississippi Economic Development Authority and recorded in Book 3935, Page 603 as Parcel/Lot 5, N 00°00'00" E 660.48';

thence N 90°00'00" W a distance of 643.11';

thence N 00°16'27" W a distance of 109.23';

thence N 00°00'44" W a distance of 2360.38' to a point on the southerly line of Virililia Road;

thence along the southerly right of way line of Virililia Road S 63°01'03" E a distance of 482.73';

thence leave Virililia Road and run S 41°39'40" W a distance of 105.06';

thence S 18°57'58" E a distance of 207.90';

thence S 78°21'21" E a distance of 211.44';

thence S 00°00'00" E a distance of 413.38';

thence S 82°29'56" E a distance of 469.70';

thence N 11°22'58" E a distance of 533.82';

thence N 90°00'00" E a distance of 740.24';

thence S 00°00'00" E a distance of 2641.91';

thence N 90°00'00" E a distance of 26.00' to the northwest corner of that certain 164.15 parcel conveyed to the Mississippi Economic Development Authority and recorded in Book 3935, Page 603 as Parcel/Lot 2;

thence along the lines of that certain 164.15 acre parcel conveyed to the Mississippi Economic Development Authority and recorded in Book 3935, Page 603 as Parcel/Lot 2, N 90°00'00" E a distance of 2481.55' to a point herein designated as POINT "A" for further reference;

thence along the eastern lines of that certain 164.15 acre Parcel/Lot 2 and that 81.82 acre Parcel/Lot 3 as conveyed to the Mississippi Economic Development Authority and recorded in Book 3935, S 01°22'39" E a distance of 1260.46';

thence with a curve turning to the right with an arc length of 572.40', with a radius of 825.04', with a chord bearing of S 18°29'53" W, with a chord length of 560.99';

thence S 38°22'31" W a distance of 276.51';

thence with a curve turning to the left with an arc length of 1779.31', with a radius of 1046.93', with a chord bearing of S 13°22'57" E, with a chord length of 1572.77' to the north right of way line of Mississippi Highway No. 22, being a point herein designated as POINT "B" for further reference;

thence along the Northerly Right-of-Way of said Mississippi Highway No. 22 along the following courses and distances:

thence S 30°31'11" W a distance of 1723.02';

thence S 32°58'11" W a distance of 174.21';

thence with a curve turning to the right with an arc length of 425.31', with a radius of 1293.02', with a chord bearing of S 42°23'34" W, with a chord length of 423.40';

thence S 47°14'36" W a distance of 179.66';

thence S 47°14'39" W a distance of 446.44';

thence with a curve turning to the left with an arc length of 266.73', with a radius of 2959.02', with a chord bearing of S 44°39'42" W, with a chord length of 266.64';

thence leave the northerly right of way line of Highway 22 and run N 40°59'25" W a distance of 139.02';

thence with a curve turning to the right with an arc length of 768.44', with a radius of 925.96', with a chord bearing of N 64°18'36" W, with a chord length of 746.58';

thence N 90°00'00" W a distance of 853.00';

thence N 41°20'00" W a distance of 332.00';

thence N 07°45'00" W a distance of 551.00';

thence S 86°26'00" E a distance of 56.72';

thence N 00°02'31" W a distance of 92.09';

thence N 89°59'56" W a distance of 3024.97' back to the POINT OF BEGINNING, containing 871.94 acres, more or less.

PARCEL 2:

A parcel or tract of land, containing 154 acres, more or less, lying and being situated in Sections 22, 27, and 28, T9N-R2E, Madison County, Mississippi, being a portion of that property presently owned by **WALKER LANDS II, LLC** as described in deed of record found in Book 3385, Page 454, of the Records of the Office of the Chancery Clerk of said Madison County, at Canton, Mississippi, and being more particularly described as follows:

BEGINNING at **POINT "A"** as described in the above description of that certain 871.94 acre tract, thence run in a counterclockwise direction *along the eastern lines of that certain 164.15 acre Parcel/Lot 2 and that 81.82 acre Parcel/Lot 3 as conveyed to the Mississippi Economic Development Authority and recorded in Book 3935, Page 603, S 01°22'39" E* a distance of 1260.46';

thence with a curve turning to the right with an arc length of 572.40', with a radius of 825.04', with a chord bearing of S 18°29'53" W, with a chord length of 560.99';

thence S 38°22'31" W a distance of 276.51';

thence with a curve turning to the left with an arc length of 1779.31', with a radius of 1046.93', with a chord bearing of S 13°22'57" E, with a chord length of 1572.77' to the north right of way line of Mississippi Highway No. 22, being a point previously designated as **POINT "B"** in the above referenced description of the 871.94 acre tract;

Thence run northeasterly along the north right of way line of Highway 22 to its intersection with the western right of way of Virililia Road;

thence Northwesterly, along the western right of way line of Virililia Road to the southeast corner of that certain parcel recorded in Book 243, Page 179, being in the center of the old Jackson and Canton road (now abandoned);

Thence run Westerly, along the center of the old roadbed to its intersection with the eastern line of the NW 1/4 of Section 27;

Thence North, along the eastern line of the NW 1/4 of Section 27, to the north line of Section 27;

Thence East, along the north line of Section 27, to the western right of way line of Virililia Road;

Thence Northwesterly, along the western right of way line of Virililia Road to its intersection with the southern line of the "PRIESTLEY CHAPEL M B CHURCH" property;

Thence Southwesterly and Westerly, along the southern lines of said Church properties and that parcel denoted as being owned by the "WILLING WORKERS 34" as recorded in Book JJJ, Page 548, Book WW, Page 481, Book 6, Page 24 and Book 453, Page 134 and Book 405, Page 417, to the intersection with the eastern line of the SW 1/4 of the SW 1/4 of Section 22;

Thence run South, along the eastern line of the SW 1/4 of the SW 1/4 of Section 22, to the north line of Section 27;

Thence run Westerly, along the north line of Section 27 to its northwest corner;

Thence run Westerly along the north line of Section 28 back to the **POINT OF BEGINNING**, containing 154 acres, more or less, and situated in the SE 1/4 of the SW 1/4 of Section 22, the NW 1/4 of the NE 1/4, the NW 1/4 of the SW 1/4, and the NW 1/4 of Section 27, the E 1/2 of the E 1/2 of Section 28, Township 9 North, Range 2 East, Madison County, in the Great State of Mississippi.

The above descriptions were prepared based on existing deeds of record, no on the ground survey was prepared by this surveyor.

DESCRIPTION OF PARCEL 1 provides a mathematically closed parcel description based on bearings and distances of record in deeds conveyed to the **MADISON COUNTY ECONOMIC DEVELOPMENT AUTHORITY**. "Due" North, South, East and West courses in said deeds were replaced with N 00°00'00" E, S 00°00'00" E, etc., for the purpose of mathematical conveyance.

DESCRIPTION OF PARCEL 2 provides a "metes and bounds" description of property presently owned by **WALKER LANDS II, LLC** only.

Prepared July 1, 2021, minor typos corrected February 14, 2022:

Richard T. Tolbert. PLS

Madison County Surveyor
100 Old Orchard Road
Madison, MS 39110

Cell 601-750-1669

EXHIBIT "B"

STANDARD OPERATING PROCEDURES

A. PREAMBLE

It is the intention and desire of the Madison County Alliance Fire Protection District (the AFD), that the City of Canton Fire Department, and the South Madison County Fire Protection District (Gluckstadt Fire Department), would cooperate to provide fire protection services to the Madison County Mega-site, and further that both fire departments would agree to abide by the practices, policies and regulations as described by the Standard Operating Procedures, established herein-below, when responding to fire events within the AFD jurisdiction, and/or when responding outside of the AFD jurisdiction, while using AFD apparatus and equipment, or when training for AFD responses and operating AFD apparatus and equipment.

B. UNIFIED COMMAND

It is the intention of the AFD that Canton Fire Department and South Madison County Fire Protection District (Gluckstadt Fire Department), work in unity and unison, and would cooperate, one with the other, to offer fire protection services within the Madison County Mega-Site, or when using AFD equipment and apparatus when operating outside of Service Area of the Mega-Site.

C. TRAINING

Training is the single most important element for a safe, professional and effective fire department response. It is the intent of these SOPs to facilitate the conduct of joint department training on all aspects of emergency response to the Madison County Alliance Fire Protection District (AFD), and to conduct joint fire inspection/educational tours of facilities located in the AFD.

TRAINING SHALL INCLUDE BUT IS NOT LIMITED TO:

1. Joint training by departments on the operation of the AFD aerial apparatus, Tower 343.
2. Training on all equipment assigned to Tower 343.
3. Fire ground responses pertaining to multi-department apparatus and equipment deployment.

4. Setup, (hose lays, etc.)
5. Joint department tours of facilities located within the AFD
6. Joint operations (Unified Command) on the incident command system.
7. All training should be conducted in compliance with NFPA standards of fire ground operations and training.

D. APPARATUS OPERATION AND DRIVING REQUIREMENTS

Only employees or other designated persons authorized by the Madison County Alliance Fire Protection District (AFD) that have been properly trained in the driving and the operation of AFD apparatus and equipment, shall operate AFD equipment.

DRIVING REQUIREMENTS:

1. Be members of the City of Canton Fire Department, or the South Madison County Fire Protection District (Gluckstadt Fire Department), or the Madison County Fire Coordinator.
2. Have a current Mississippi Drivers License.
3. Successfully completed training for the operation of fire apparatus based on NFPA 1002-Standard for Fire Apparatus Driver/ Operator Professional Qualifications
4. Trained in the operation of Tower 343.
5. The Madison County Fire Coordinator shall maintain a roster of Driver/Operators provided by the departments that have been trained and approved to operate Tower 343.

OPERATING AFD APPARATUS:

1. The driver shall ensure all apparatus compartment doors are securely closed.
2. Shorelines are disconnected.
3. All personnel are in the proper location and seat-belted.
4. Ensure the overhead door is raised fully and adequate clearance is available.
5. If it is night you may turn the awning lights on. The awning light control switch is located below the slide out controls.

SAFE DRIVING PRACTICES:

1. All audible and visual warning devices shall be in operation when responding to an emergency incident.
2. The Driver shall maintain a speed that is safe under prevailing conditions.
3. When approaching a controlled intersection (i.e. stop sign, traffic light) the driver may proceed past a stop sign or red light only after slowing down or stopping to ascertain the intersection is clear.
4. Upon arrival of the first unit on the scene shall:
5. Evaluate the scene to determine resources needed.
6. If the situation is not urgent, other responding units shall be advised to continue to the scene in a "non-emergency" mode or to disregard the response and return to service.

7. Drivers of the apparatus shall be directly responsible for the safe and prudent operation of the apparatus at all times.
8. Any driver that is involved in an accident while operating the AFD truck or apparatus shall remain on the scene of the accident and immediately notify the proper authorities.

BACKING (REVERSING) THE AFD APPARATUS:

1. A minimum of one (1) spotter shall be at the rear of the apparatus. This spotter is responsible for guiding the driver and ensuring that any potential hazards are avoided.
2. The spotters position themselves in an unobstructed view and shall be in visual with the driver. If the driver loses visual contact with the spotter they shall stop the apparatus immediately. NOTE: Vehicle mounted cameras are not a substitute for a spotter.
3. In situations where assistance is not available and the apparatus must be moved immediately, the driver shall first walk completely around the apparatus before backing the apparatus to ensure no obstructions will interfere with the apparatus operation.
4. Mandatory seatbelt use. The driver of AFD apparatus shall not move the apparatus until all persons are seated and secured with seatbelts.

E. INCIDENT COMMAND

Command procedures are designed to offer a practical framework for emergency operation and effectively integrate the efforts of all officers and firefighters. This will facilitate an organized and orderly tactical operations and a more effective effort.

Incident personnel should adhere to the seven principles of the incident command system: accountability, including check in/ check out; incident action planning; unity of command; personal responsibility; span of control; and resource tracking.

ASSUMING COMMAND:

1. The first fire department unit to arrive on the scene shall establish command of the incident.
2. When multiple senior officers arrive on the scene, "Command" will transition to a "Unified" command system, with both departments having input into the incident operations.
3. A Safety Officer should be designated at all incidents to ensure safe operations.
4. An Incident Command Post should be established for all incident responses (this may be a Chief's vehicle or other location).

F. COMMUNICATION PROCEDURES

Efficient communications are a key component of the Incident Command System. General communications guidelines are designed to ensure the communications on the incident scene are effective and to ensure safe operations.

1. Responses to the Madison County Mega-Site Alliance Fire District shall be conducted on the Madison County Fire Department primary radio talk group used by county fire departments and the Madison County Sheriff Department dispatch.
2. The on-scene Incident Commander may choose to conduct fire ground operations on a "fire ground" talk group. This action shall be relayed to responding units via radio on the Madison County Fire Department Primary talk group or face-to-face once the unit arrives on the scene.

G. APPARATUS AND EQUIPMENT USE AND MAINTENANCE:

This Standard Operation Procedure establishes a schedule for the inspection and maintenance of Madison County Mega Site Alliance Fire District (AFD) apparatus and equipment. It ensures that emergency response apparatus and equipment are maintained in a constant state of readiness. It implements a preventative maintenance schedule for apparatus and establishes procedure for monthly inspection of apparatus and equipment. It is the intention of these SOPs that monthly cleaning and normal maintenance of the apparatus be done as a joint effort by both departments. The County Fire Coordinator along with the Fire Chief from each department will set a monthly schedule to accomplish these tasks.

APPARATUS AND EQUIPMENT SHALL BE:

1. Maintained in a constant state of readiness.
2. Refueled whenever the fuel level drops below ½ tank. Oil and ancillary fluid levels shall be kept at proper levels at all times.
3. Apparatus shall be kept clean.
4. All maintenance, both preventative and repairs, shall be recorded in the apparatus logbook which is maintained by the Madison County Fire Coordinator.
5. If damage or maintenance warrants placing the apparatus out of service the Madison County Fire Coordinator shall be notified immediately. The Fire Coordinator shall promptly inform the Madison County Administrator, the Chairman of the Madison County Mega Site Alliance Fire District Board, and the Fire Chief of both Departments.

AFTER EACH USE (EMERGENCY OR TRAINING):

1. Tower 343 should continue to be run for approximately five (5) minutes when arriving back at the storage station after being driven to allow for the engine turbo to properly cool down to prevent engine damage.
2. The apparatus driver for any damages, defects, or missing equipment shall inspect the apparatus.
3. Any irregularities shall be noted in the vehicle logbook and reported to the Madison County Fire Coordinator for service, repair or replacement.
4. If Tower 343 is used for a response outside of the AFD the department using Tower 343 shall be responsible for cleaning the apparatus upon return to the storage station and ensuring the apparatus and equipment is returned to a "response" ready condition.

MONTHLY INSPECTIONS:

1. Both departments and the County Fire Coordinator monthly shall inspect all apparatus and equipment jointly.
2. Inspections shall be recorded in the Monthly Inspection Logbook.
3. Any repairs or maintenance needed shall be noted in the logbook and reported to the County Fire Coordinator for attention.
4. Inspections and maintenance shall follow the manufacture's recommended maintenance and service intervals for the apparatus and equipment
5. All engine-powered equipment shall be operated for a minimum of five (5) minutes each month. All other equipment shall be operated to ensure proper working condition.
6. Missing equipment or inoperable equipment shall be noted in the logbook and immediately reported to the Fire Coordinator.

H. RESPONSES TO THE MADISON COUNTY MEGA-SITE ALLIANCE FIRE DISTRICT:

The following Standard Operation Procedures shall be followed when responding to emergency calls in the Madison County Mega-Site Alliance Fire Protection District (AFD), and to calls outside of the AFD.

RESPONSE TO EVENTS INSIDE THE AFD:

1. All fire dispatches to the Madison County Mega-Site Alliance Fire District (AFD) are to be reported as a "working" fire.
2. Rescue calls, which are not considered strictly "medical aid" calls. (Examples of rescue calls may be industrial accidents such as entrapment in machinery, falls from high levels, etc.; Examples of medical aid calls may be heart attacks, difficulty breathing, fainting, etc.)
3. Response to the AFD in Tower 343 may be accomplished by personnel, who have been trained in the proper operation of Tower 343, from the City of Canton Fire Department, the South Madison County Fire Protection District (Gluckstadt Fire Department), or the Madison County Fire Coordinator.
4. Both the Canton Fire Department and the South Madison County Fire Protection District (Gluckstadt Fire Department), will jointly respond to all fire and rescue calls to the AFD.
5. The City of Canton will respond to medical aid calls within the AFD but may request assistance from other departments as needed.

RESPONSES TO EVENTS OUTSIDE THE AFD:

Responses outside of the AFD by Tower 343 may be allowed if the request meets the following criteria:

1. Request is made by a Fire Chief of a fire department that is located within Madison County;
2. The Madison County Fire Coordinator may, on behalf of the requesting department, make the request.
3. The request is made for a working fire at a large industrial, commercial or educational building in which the requesting department's firefighting capacity has been exceeded.

4. Adequate water supply is available to support the use of Tower 343 at the fire scene. The request is made for a rescue incident in which the requesting department's rescue capacity has been exceeded.
5. Personnel from the Canton Fire Department or the South Madison County Fire Protection District (Gluckstadt Fire Department) who have been trained in the use of Tower 343 are available to respond with Tower 343.

END OF STANDARD OPERATING PROCEDURES